

DARTMOOR FOREST PARISH COUNCIL
Minutes of the Council meeting held on Monday 2 April 2012
in the Community Centre, Princetown at 7.30 pm

Present

Princetown
 Emma Derham
 Gregg Manning
 Cliff Palmer
 Les Parr
 Wendy Stones
 Paul Turnbull
 David Worth

Postbridge
 Val Greatrex
 Wendy Watson

Hexworthy/Huccaby
 Alison Geen (Chair)

Apologies

Princetown
 None

Postbridge
 None

Hexworthy/Huccaby
 None

Absent without Apology

Princetown
 None

Postbridge
 None

Hexworthy/Huccaby
 None

In Attendance

Councillor Philip Sanders (DCC)

There was one member of the public present

A G E N D A

1.	To receive apologies
2.	Report from Beat Manager
3.	To accept the minutes of the meeting held on 5 March
4.	Matters arising from the previous meeting and not on the Agenda
5.	Community Centre & Youth Club
6.	Repairs & maintenance
7.	Update on Highways jobs
8.	Reports from Committees
9.	Reports from meetings with other groups
10.	Report from Fire and Rescue service
11.	Correspondence
12.	Financial management
13.	Planning applications
14.	Urgent matters at the Chair's discretion
15.	Any other business

1. Apologies

There were no apologies

Date 14 May 2012

Signature of Chair

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2. Report from Beat Manager

Dave and Mark were unable to attend. They asked for the following points to be made:

Sheep worrying – The Police are following up one or two reports, including one in Princetown, which appears to be a local issue

Dave had attended last week's multi-agency outreach event in Princetown. He said he had spoken to many people whilst he was there and could not discern any particular trend in public concerns

3. Minutes of the previous meeting

The minutes of 5 March were agreed as a true record and signed by the Chair

4. Matters arising from the previous Meeting

4.1 **Vandalism in Princetown toilets** – Damage to the women's toilets had necessitated their closure for a few days. Wendy S said that she had reported a problem caused by doors remaining closed after money had been put into the box

4.2 **Dog Signs** – Les's action to replace two missing signs from the playing field boundary was carried forward

5. Community Centre and Youth Club (Wendy S)

5.1 Community Centre

Chris Kingdon had resigned as Chair and as a Trustee.

WS said that she had been very concerned that the stage, for which plenty of notice had been given, had only been put in place in the main hall at the last minute for the WI Group meeting on 2 April.

The Clerk said that a similar problem had occurred on 28 March for the multi-agency outreach event, organised by West Devon CAB. Tables were needed, but had not been set up on the day.

Gregg Manning said that, in his experience, the Centre could not operate without a caretaker to ensure that rooms were correctly set up

The next Trustees' meeting was on 10 April

5.2 Youth Club (Wendy S)

Wendy S reported that little had changed, with the lease still not finalised and insurance not in place, despite new sessions planned to start in April

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Signature of Chair

6. Repairs & Maintenance

Gerald Smerdon would shortly be repainting the phone kiosk at Postbridge

Repainting of the Hexworthy notice board was in progress

7. Update on Highways Jobs

7.1 **New Jobs**

The road opposite the entrance to Powder Mills Pottery had broken away

A drain was collapsing under the road near Wesley House in Princetown

The pavement drains outside Lords restaurant were blocked again

Request removal of unused railings on the Tavistock Road outside the, now closed, entrance to the play area

Poor drainage at the top of Penlee Lane in Postbridge is causing water to run down the lane to Higher Lydgate Farm

7.2 **Existing Jobs**

Clerk to check status of the Traffic Order for timed parking on Tavistock Road

Clerk to progress repair of the pothole in the layby on the B3212

The potholes at White Works had been repaired

Clerk to check progress of continuing waterflow problems at Saddlesbridge

8. Reports from Committees

8.1 **School (Wendy W)** - Covered at the annual Parish meeting

8.2 **Play Area (Cliff)** - Covered at the annual Parish meeting

8.3 **Cemetery (Val)** - Covered at the annual Parish meeting

8.4 **Emergency Plan** - David said that he would shortly be contacting DNPA to discuss options for storage of salt when the current arrangement with the Duchy expires later in the year

8.5 **Parish Plan** - Meeting still to be organised

8.6 **Diamond Jubilee (Wendy S)**

The sample mug had been received and was approved at the meeting by Wendy S and Emma. The order would now be placed. It was confirmed that there would be mugs available for sale in the Parish Council's three wards DNPA had declined to make a donation, having recently undertaken a major staff reduction exercise to cut costs. A £200 donation was awaited from Rotary Club

Date 14 May 2012

Signature of Chair

9. Reports from Meetings with Other Groups

9.1 Southern Link meeting (Paul)

Paul had attended the meeting in March. Papers from the meeting to be sent to Councillors [**Post-meeting note:** action completed]

Paul said that it was encouraging to see that DCC had set aside £260k for the Lengthsman service, which would see visits 3 or 4 times per year, and the use of local contractors for small repair jobs

Councillors were reminded that a request to switch off street lights in Princetown after midnight had not been actioned
ACTION: Clerk to progress with DCC

The next meeting will be on 5 July

10. Fire and Rescue Service Report (Paul)

Paul said that swaling was now over.

There had not been any improvement in the litter situation

ACTION: Clerk to follow this up with WDBC Environmental Services

11. Correspondence

- 11.1 **DNPA Restructure** – The Authority had downsized its organisation to meet the lower budget. Copies of the structure for 2012/13 were distributed
- 11.2 **Commoners' Council** – Elections will be held in May. All public information was on Parish notice boards
- 11.3 **Devon Oil Collective** – The Community Council of Devon are leading an initiative on bulk buying of domestic heating oil. Local co-ordinators are being sought
- 11.4 **Infrastructure Planning** – Town and Parish Councils are being invited to comment on any infrastructure concerns (water, roads, electricity etc. etc.) in their area with a view to inclusion in the appropriate delivery plans as appropriate.
ACTION: Clerk to send Councillors a copy of the consultation document [**Post-meeting note:** action completed]
- 11.5 **Wind Turbines Petition** – Councillors declined to sign the petition
- 11.6 **Bandstand Marathon** – Information to be sent to the Youth Worker
- 11.7 **Bank Holiday Refuse Collections** – Councillors volunteered to post the collection details on notice boards

12. Financial Management

12.1 Summary for March

Payments made			
	Ref 597	Duchy - Hire of hall for Council meetings	£30.00
	Ref 599	Postbridge Village Hall – hire for March meeting	£15.00
	Ref 600	Insignia Ltd – Jubilee mugs	£1,153.52

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Signature of Chair

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Payments made			
	Ref 601	WDBC – contribution to running Princetown toilets	£5,000.00
	Ref 602	West Devon CAB - donation	£60.00
	Ref 603	Tavistock Ring and Ride - donation	£40.00
	Ref 604	Clerk's second half-year pay plus expenses	£885.94
	Ref 605	HMRC – Clerk's PAYE	£200.40
	Ref 606	M J Williams – litter picking	£51.39
Receipts			
	Ref 598	Santander dividend	£7.70
	Ref 607	Jubilee donation from WI	£25.00
Balance in bank 31 March			£36,188.65
To Receive			
	Ref 608	Jubilee donation from Pizwell Farm	£20.00
	Ref 609	Jubilee donation from Charity Shop	£25.00
	Ref 610	Jubilee donation from Prince of Wales Inn	£25.00
To pay			
	Ref 611	DALC annual membership fee	£217.38
	Ref 612	WDBC half-year rates for cemetery	£53.76
	Ref 613	Duchy half-year rent	£30.00
	Ref 614	Sutcliffe play area retention	£1,028.21
	Ref 615	M J Williams litter picking	£52.69

12.2 **Letters of thanks** – Had been received from Tavistock Ring and Ride and from Tavistock CAB for donations made last month

12.3 **Princetown Toilets Invoice** – A letter had been received from WDBC asking for a further £455.69, which was made up as follows:

1	Donation to running the toilets	£6,864.00	
2	Cost of cash collection	£392.70	
			£7,256.70
3	Contribution already made	£5,000.00	
4	Income from charging	£1,801.01	
			£6,801.01
	Outstanding payment		£455.69

Items 1 and 2 were being disputed with the Borough Council, as these had not been agreed. Payment will be withheld until the matter is resolved [**Post-meeting note:** Copy of the letter sent to Councillor Rose]

13. Planning Applications

13.1 The following planning applications were received in March

DNPA Ref. & Applic. Type	Description	Location	Comments
12/0077	Erection of seven polytunnels	HMP Dartmoor	Granted: Work to start within 3 years Tunnels for horticultural use only. To be removed and land re-instated if this use ceases

Date 14 May 2012

Signature of Chair

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14. Urgent Matters at the Chair's Discretion

- 14.1 **Dogs in the Playing Field** – the field has become a well-used dog walking area, with the attendant problem of faeces being left, despite the installation of dog litter bins. If the field is to be used for sport, the problem needs to be resolved
ACTION: As a first step, the Clerk will check whether any remedial actions regarding discouraging dog walkers had been incorporated in the plan for renovating the field
- 14.2 **Outdoor smokers** – Customers at the Prince of Wales are littering the Tavistock Road pavement with used cigarette butts
ACTION: Clerk to check with DNPA if there are any regulations against installing a wall mounted bin
- 14.3 **Garden parking** – A house in Princetown has had its front garden turned into a parking area for the residents' vehicles
ACTION: Clerk to check with DNPA if there are any regulations against this, and/or whether planning permission needs to be sought
- 14.4 **Holiday caravan** – A gypsy caravan, which is linked to services, is being used by Prince Hall as holiday accommodation
ACTION: Clerk to check with DNPA if there are any regulations against this, and/or whether planning permission needs to be sought

15. Any Other Business

- 15.1 **Biffa funding** – Emma said that she would check whether the play area came within the criteria for a Biffaward
- 15.2 **Sport Relief** – The event in Princetown had raised £114

PUBLIC SESSION

1. **National Park Governance** – The results of a review of governance, held in late 2010/early 2011, resulted in suggestions for a wide range of improvements in the way that National Park authorities operate. A consultation is running currently, which seeks views on five specific changes. Councillor Sanders drew attention to the consultation, which runs until 31 May
ACTION: Clerk to provide Councillors with the necessary links to enable them to input to the consultation
2. **Local funding scheme** – Councillor Sanders said that more information would be published shortly

Next Meeting

There being no further business, the meeting closed at 8.45 pm

The next Parish Council meeting will be at **7.30 pm on Monday 14 May 2012** in the **Community Centre, Princetown**

David will chair the meeting

Date 14 May 2012	Signature of Chair

Sub-Committees and Groups

Jubilee Sub-Committee – Emma, Wendy S

Parish Emergency Group – Cliff, Wendy S, Paul

Parish Plan Sub-Committee – Alison, Val, Wendy S

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