

**DARTMOOR FOREST PARISH COUNCIL**  
**Minutes of the Council meeting held on Monday 14 May 2012**  
**in the Community Centre, Princetown at 7.30 pm**

**Present**

**Princetown**  
David Worth (Chair)  
Emma Derham  
Gregg Manning  
Cliff Palmer  
Les Parr  
Wendy Stones

**Postbridge**  
Val Greatrex

**Hexworthy/Huccaby**  
Alison Geen

**Apologies**

**Princetown**  
Paul Turnbull

**Postbridge**  
Wendy Watson

**Hexworthy/Huccaby**  
None

**Absent without Apology**

**Princetown**  
None

**Postbridge**  
None

**Hexworthy/Huccaby**  
None

**In Attendance**

Councillor Lynne Rose (WDBC and DNPA Link Member)  
Jessica Squire, Dance in Devon Ambassador  
Tom Banks, National Careers Service

There was one member of the public present

**A G E N D A**

1.	To receive apologies
2.	Election of Chair and Vice-Chair
3.	Signing of Declarations of Acceptance of Office
4.	Appointment of Committees
5.	Report from Beat Manager
6.	Report from Dance in Devon Ambassador
7.	Report on National Careers Service project
8.	To accept the minutes of the meeting held on 5 March
9.	Matters arising from the previous meeting and not on the Agenda
10.	Community Centre & Youth Club
11.	Repairs & maintenance
12.	Update on Highways jobs
13.	Reports from Committees
14.	Reports from meetings with other groups
15.	Report from Fire and Rescue service
16.	Correspondence
17.	Financial management
18.	Planning applications
19.	Urgent matters at the Chair's discretion
20.	Any other business

**Date 11 June 2012**

**Signature of Chair**

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## 1. Apologies

There were apologies from Wendy W and Paul

## 2. **Election of Chair and Vice Chair**

The motion to elect David and Alison as Co-chairs was proposed by Wendy S, seconded by Les and carried unanimously

## 3. **Declarations of Acceptance of Office**

David and Alison signed their Declarations of Acceptance of Office

## 4. **Appointment of Committees**

It was agreed to retain the normal Committees: Play Area (Cliff), Cemetery (Val), School (Wendy W) and Emergency Plan (David)

It was agreed that it would be appropriate to set up a Parking sub-group. Gregg volunteered to lead this and would ask Paul to join

## 5. Report from Beat Manager

Nothing to report

## 6. Dance in Devon

Jessica is one of four Ambassadors in Devon, and covers the West Devon area. She was looking for local office space and was advised to ask at the High Moorland Visitor Centre

Full details about Devon in Dance are on the website at <http://www.danceindevon.org.uk/>

## 7. National Careers Service Project

Tom Banks explained that the National Careers Service (NCS) grew out of the Connexions organisation, and was not focused solely on those out of work. The NCS was funded by the Skills Funding Agency, and the current initiative started on 1 April 2012 and would finish on 31 March 2013. Four areas in remote locations had been selected, namely, Holsworthy, Illogan, Princetown and Watchet. Funding of approximately £35k was available for Princetown

The objective was to set up a structure that would deliver the services locally from Community Hubs, set up in pubs, clubs and schools. Local need would be identified and then the appropriate advisors would be brought in to provide the necessary services face to face, which could range from helping to write CVs to finding funding sources.

Everyone wishing to take advantage of the services offered would be entitled to one face-to-face session with an Advisor. Those people identified as priority customers could receive up to three face to face sessions. Alternative channels for receiving advice were available via telephone and the internet

There is more information available on the NCS website [www.careerssw.org](http://www.careerssw.org)

Date 11 June 2012

Signature of Chair

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**8. Minutes of the previous meeting**

The minutes of 2 April were agreed as a true record and signed by the Chair

**9. Matters arising from the previous Meeting**

9.1 **Dog Signs** –Les had replaced the two missing signs from the playing field boundary. The Clerk's enquiries regarding dog proofing the playing field as part of the refurbishment had revealed that no actions were to be taken. Volunteers running the football club felt that they were capable of dissuading dog walkers if the need arose

9.2 **Princetown Toilets Additional Payment** – A letter had been sent to WDBC asking for an explanation, and the payment was being withheld. Councillor Rose had been sent a copy of the letter and was pressing for action

9.3 **Letter from Resident** – The Station Road resident's letter had been sent to DNPA for comment. The response received was that charging in the car park would not take place imminently. In addition the DNPA Officer said that the area around the fire station/access road/brewery including the area of rough ground and footpath, had long been identified as an area that would benefit from some enhancement. It was hoped to pursue a relatively modest scheme for this area in the near future, maybe with DNPA, the Duchy and the Parish Council working together to deliver a simple scheme offering environmental improvements and enhanced traffic management, with the support of the immediate residents/businesses

**DECISION:** The Council supported DNPA's proposals and a letter would be sent to this effect

**10. Community Centre and Youth Club (Wendy S)****10.1 Community Centre**

Gregg said that the HMCA lease had now been formally relinquished

The next meeting was scheduled for 23 May

**10.2 Youth Club (Wendy S)**

Contact had still not been made with the Youth Worker

**ACTION:** Clerk to contact Okehampton Youth Service office

**11. Annual Parish Newsletter**

This was carried forward to the next meeting

**12. Repairs & Maintenance**

Clerk to provide a marker in Hexworthy to indicate the site for the notice board

Date 11 June 2012	Signature of Chair

### 13. Update on Highways Jobs

#### 13.1 **New Jobs**

A “pedestrians in road” sign is needed to warn drivers of pedestrians walking from New London into Princetown

The centre of the road on Plymouth Hill to the Parish boundary is breaking up

The drain in front of Roundhill Farm is blocked causing the garden to flood

Water running down to Oakery Bridge is not draining correctly causing standing water on the bridge

#### 13.2 **Existing Jobs**

The bollard on Princetown village green has still not been replaced

### 14. Reports from Committees

#### 14.1 **School**

Nothing to report in Wendy’s absence

#### 14.2 **Play Area (Cliff) -**

More dog signs are needed

Permission for week-end supervision for prisoners to assist with improving the pedestrian gate is still awaited

#### 14.3 **Cemetery (Val) -**

The first cut of the year had been carried out and the area looks very neat

#### 14.4 **Emergency Plan (David)**

Nothing to report

#### 14.5 **Parish Plan - Meeting still to be organised**

Meeting to be set up after the Jubilee events are over

#### 14.6 **Diamond Jubilee (Wendy S)**

Donations are still coming in

Clerk to provide a price per mug for those to be sold after the event is over

Alison and Val to find volunteers to sell mugs

### 15. Reports from Meetings with Other Groups

Nothing to report

<b>Date 11 June 2012</b>	<b>Signature of Chair</b>

## 16. Correspondence

- 16.1 **Creativity Centre** –Tom Stratton was setting up a meeting on 22 May with businesses in and around Princetown to explore ways of using the Centre that will provide interest for visitors.  
**ACTION:** David, Wendy S and the Clerk to attend
- 16.2 **MOD Consultation** – The MOD is carrying out a consultation on the continuation of military training at Cramber.  
**ACTION:** Letter of support to be sent
- 16.3 **Tree to be Felled** – DNPA had given notice that a semi-mature sycamore growing alongside the garage at Duchy hotel would shortly be felled as it was starting to damage the fabric of the building. The Council had been asked to contact DNPA with any queries/problems
- 16.4 **Fly a Flag Event** – It was agreed that Princetown should fly a flag  
**ACTION:** Suitable flag pole to be chosen and purchased

## 17. Financial Management

### 17.1 Summary for April

<b>Payments made</b>			
	Ref 597	Duchy - Hire of hall for Council meetings	£30.00
	Ref 599	Postbridge Village Hall – hire for March meeting	£15.00
	Ref 600	Insignia Ltd – Jubilee mugs	£1,153.52
	Ref 611	DALC annual membership fee	£217.38
	Ref 612	WDBC half-year rates for cemetery	£53.76
	Ref 613	Duchy half-year rent	£30.00
	Ref 614	Sutcliffe play area retention	£1,028.21
	Ref 615	M J Williams litter picking	£52.69
<b>Receipts</b>			
	Ref 608	Jubilee donation from Pizwell Farm	£20.00
	Ref 609	Jubilee donation from Charity Shop	£25.00
	Ref 610	Jubilee donation from Prince of Wales Inn	£25.00
<b>Balance in bank 30 April</b>			£34,876.61
<b>To Receive</b>			
	Ref 613	Jubilee donations	£410.00
	Ref 614	Jubilee donation	£50.00
	Ref 621	Precept	£8,645.12
	Ref 622	Precept correction (DALC fee refund)	£217.38
	Ref 623	VAT refund for 2011/12	£1,923.27
<b>To pay</b>			
	Ref 615	Parish Link donation	£60.00
	Ref 616	Round and About donation	£60.00
	Ref 617	Came & Company annual insurance	£540.54
	Ref 618	WDBC dog bin servicing	£64.90
	Ref 619	M J Druett grass cutting	£165.00
	Ref 620	M J Williams litter picking	£52.69

Date 11 June 2012

Signature of Chair

17.2 **Annual Accounts** – Councillors had received papers for the year-end accounts. The figures for 2011/12 were skewed by;

Income

- Playbuilder and locality fund grants still in the account at the beginning of the year (£38,500)
- Large (early) VAT refund due to payment for play equipment (£7,150)
- Council holding funds from HMCA, charity shop and Community Fund (£31,598)

Expenditure

- Purchase of Jubilee mugs (£1,209) (£55 for redrawing the Parish Council's logo and £1,154 for production of the mugs)
- Payment for play equipment (£33,778)
- Princetown toilets donation (£5,000)

Councillors reviewed the Annual Governance Statement

**DECISION:** Councillors agreed to accept the Annual Governance Statement and to adopt the accounts, which were duly signed by the Chair

**ACTION:** Clerk to investigate regulations in regard to divestment of Santander shares

## 18. Planning Applications

18.1 The following planning applications were received in April

DNPA Ref. & Applic. Type	Description	Location	Comments
12/0241 Full PP	Single storey extension, rebuilding porch, cladding ground floor outer walls with brickwork leaf	5 Blackabrook Avenue Princetown	With Councillors for comment
12/0217 Full PP	Erection of two sections of security fencing within Prison grounds	HMP Dartmoor	Supported by the Parish Council
12/0216 Full PP	Construction of new agricultural building for livestock	Land at Waldrons Farm Princetown	Supported by the Parish Council
12/0106 Full PP	Erection of two new dwellings one of which to be affordable	Land adjacent to Duchy House	Refused Scale, appearance form and location with the PCA would be detrimental to the character and appearance of the CA The cramped and tandem layout would be detrimental to the residential amenity of the occupiers:
12/0104 Full PP	Replacement of dish antenna	Arqiva Transmitting Station North Hessary Tor Princetown	Granted: Work to start within 3 years Dish antennae to be removed when it becomes redundant

Date 11 June 2012

Signature of Chair

## 19. Urgent Matters at the Chair's Discretion

- 19.1 **Cheap Electricity in Heather Terrace** – West Devon Homes could not install solar panels without the Duchy's permission, and had no knowledge of any programme to install panels. A message had been left for Tom Stratton to clarify the position.
- 19.2 **Annual Postbridge meeting** – Options for holding the meeting at a warmer time of year to be explored

## 20. Any Other Business

- 20.1 **Biffa Funding** – Emma had investigated the possibility of applying for Biffa funding for the play area. The lack of a landfill site seemed to rule this out. Gregg pointed out that HMCA had received funding from Biffa  
**ACTION:** Clerk to check for information on the HMCA award in Community Centre papers
- 20.2 **Sported Award** – Sir Keith Mills, founder of the Sported charity, and his wife will visit the Community Centre on 17 May to talk to those involved in the football club
- 20.3 **Choir at Evensong** – St Michael and All Angels had been full on 13 May to hear the Exeter Cathedral choir fulfil a longstanding engagement
- 20.4 **Cigarette Butts** – Action was carried forward to enquire of DNPA whether planning permission was needed to install a bin outside the Prince of Wales
- 20.5 **Leat Blockage** – The leat was blocked, which was causing water to back up between Tor Royal and the road to Bachelors Hall

## PUBLIC SESSION

- 1 **DNPA Parking Charge** – Councillor Rose said that she was still in negotiation with DNPA regarding a donation for the Parish Council from the car parks charges to be levied in Princetown

## Next Meeting

There being no further business, the meeting closed at 9.45 pm

The next Parish Council meeting will be at **7.30 pm on Monday 11 June 2012** in the **Community Centre, Princetown**

Alison will chair the meeting [**Post-meeting note:** Due to a diary clash, Alison is unavailable and David will chair the meeting]

Date 11 June 2012	Signature of Chair

**Sub-Committees and Groups**

**Jubilee Sub-Committee** – Emma, Wendy S

**Parking Sub-Group** – Gregg, Paul

**Parish Emergency Group** – Cliff, Wendy S, Paul

**Parish Plan Sub-Committee** – Alison, Val, Wendy S

**Date 11 June 2012**

**Signature of Chair**

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