

**DARTMOOR FOREST PARISH COUNCIL**  
**Minutes of the Council meeting held on Monday 6 August 2012**  
**in the Community Centre, Princetown at 7.00 pm**

**Present**

**Princetown**  
 David Worth (Chair)  
 Emma Derham  
 Gregg Manning  
 Les Parr  
 Cliff Palmer  
 Wendy Stones

**Postbridge**  
 Val Greatrex  
 Wendy Watson

**Hexworthy/Huccaby**  
 Alison Geen

**Apologies**

**Princetown**  
 Paul Turnbull

**Postbridge**

**Hexworthy/Huccaby**

**Absent without Apology**

**Princetown**  
 None

**Postbridge**  
 None

**Hexworthy/Huccaby**  
 None

**In Attendance**

Councillor Philip Sanders (DCC)

There was one member of the public present

**A G E N D A**

1.	To receive apologies
2.	Adoption of the Members' Code of Conduct and completion of Business Interests Register
3.	Report from Beat Manager
4.	To accept the minutes of the meeting held on 9 July
5.	Matters arising from the previous meeting and not on the Agenda
6.	Community Centre & Youth Club
7.	Repairs & maintenance
8.	Update on Highways jobs
9.	Reports from Committees
10.	Reports from meetings with other groups
11.	Correspondence
12.	Financial management
13.	Planning applications
14.	Urgent matters at the Chair's discretion
15.	Any other business

**1. Apologies**

There was an apology from Paul

**Date 3 September 2012**

**Signature of Chair**

--	--

## 2. **Members' Code of Conduct**

Addressing Councillors' concerns regarding registration of partners' interests, the Clerk explained that this rule applied to all levels of local government, as well as Members of Parliament. There was no requirement to register financial information, either for Councillors or their partners

The motion to adopt the Members' Code of Conduct provided by WDBC was put to the vote and carried unanimously.

Councillor completed their Registrable Interests forms

## 3. **Report from Beat Manager**

No-one from the Police had been able to attend. PC Dave Pickles had sent the following report (note: NBM means Neighbourhood Beat Manager)

*"Report of Staffs Bull Terrier on the loose. Owners visited and advised. They will do what they can to remedy dog getting out of garden. Will monitor situation.*

*Helmetless biker riding off road bike around Princetown. He was visited and advised accordingly. This is being monitored with a view to enforcement if caught.*

*We had a meeting at Tavistock Police Station with Ben Buckle (Forestry), National Park, Fire, Environmental Health, Devon Lakes Trust in relation to a response to the Rave on Bellever Tor. I have publicised via our collective agency media how the public can help us, ie, if they notice anything suspicious phone us at the earliest opportunity, eg if they notice increased traffic along main roads in the evening. Forestry have some funds to look at creating physical barriers to their plantations. Police will be at the joint emergency services day being held at Princetown School on the 25/8/12 and will welcome feedback/ideas how to prevent a future rave.*

*Crime stats July last year 6 (3 excluding crimes recorded at the prison) and July this year 7 (6 excluding HMP).*

*NBMs will be cut from around 250 in force to 150. No news as to what is happening locally"*

Wendy S said that:

- The Police had notified parents of the young people who had stolen from the Community Centre a box of food that was being stored pending the pre-school party
- The Pre-School's outdoor shed had been broken into. Children's equipment had been stolen and some items had been broken

David also reported that a bench had been stolen from the rear of Fox Tor Cafe

## 4. **Minutes of the previous meeting**

The minutes of 9 July were agreed as a true record and signed by the Chair

## 5. **Matters arising from the previous Meeting**

5.1 **Tor Royal Tour** – Justine Colton had asked for some dates in September (not 1<sup>st</sup>) when children have returned to school. Councillors provided dates and the Clerk will contact Justine to arrange the tour

5.2 **Grant for Hexworthy seat** – Alison had completed the application for a grant from the "Celebrating your Community" Fund to inscribe a bench as a memorial for the Queen's Jubilee and to improve the pathway to the Victoria Jubilee cross. The Clerk will sign the application as the Proper Officer of the Parish Council

Date 3 September 2012	Signature of Chair

The Clerk explained that funding for Princetown or Postbridge was not possible as they were “wards” within Dartmoor Forest Parish Council, and not separate Councils within a grouped Parish (e.g. Burrator Grouped Parish)

The Clerk said that there had been an offer from DNPA to improve the inscription on the Victoria Jubilee memorial on Hexworthy green

**DECISION:** It was agreed to take DNPA up on the offer

## 6. Community Centre and Youth Club (Wendy S)

### 6.1 **Community Centre**

Wendy S said that locking internal doors to limit entry to the Reception area and the pre-school had stopped the problem of young people wandering about in the Centre

The next Trustees’ meeting would be held on 15 August

### 6.2 **Youth Club (Wendy S)**

The DCC Youth Services team leader, Simon Cohen, had reported that additional youth workers had been recruited and he would be in touch with the Clerk in September to set up a meeting about the assignment of resource to Princetown

Wendy S had managed to contact Paul Dobby’s line manager, Adrian Kemp. Paul was expected to attend the Parish Council meeting to explain the funding that he had received for the National Citizenship Service and the activities he had planned for young people. Wendy S said that she would contact Adrian Kemp in the following week if Paul had still not contacted her. Councillors remained concerned at Paul’s reluctance to make contact

Wendy S was concerned that she was holding several long outstanding bills for the Youth Club (e.g. for utilities) and she did not know whether they had been paid. She undertook to check this out with the Youth Club Treasurer

## 7. Repairs & Maintenance

7.1 The Hexworthy notice board now had “For Sale” board in the designated site. Alison said that the board would be erected shortly

7.2 There were breaks in the walls on either side of Tavistock Road, beyond the Prison. In some cases, debris was falling into the road. This to be reported to the Duchy

7.3 Fire and Rescue Service to be asked to hose down the road outside the Fire Station to reveal yellow lines and stop illegal parking

## 8. Update on Highways Jobs

### 8.1 **New Jobs**

The gutter on the road beyond the Sherberton sign in Hexworthy was starting to collapse

### 8.2 **Existing Jobs Outstanding**

The grit/salt box at Saddlesbridge was still out of position

Installation of a “People in the Road” sign at New London was still outstanding

**Date 3 September 2012**

**Signature of Chair**

--	--

Alison said that she would report the weather damage on the B3357 approaching Dartmeet using Highways' "pothole" website

## 9. Reports from Committees

### 9.1 **School (Wendy W)**

Nothing to report

### 9.2 **Play Area (Cliff) -**

Cliff reported that he had inspected the play area and had not found any problems

The sign in the top corner of the area needed attention to anchor it firmly into the ground

HMP had said that there was some resource available from the Resettlement Unit, but this was insufficient to complete the job in one go

**ACTION:** Les took an action to see if a local resident with a digger could help, and to report back to Cliff

Emma and the Clerk will review the paperwork from the Playbuilder funding exercise to provide information for the Biffa Award grant application

### 9.3 **Cemetery (Val)**

Val reported that the bench would be painted when the wet weather improved.

The "no parking" sign had been renewed

A former resident of Penlee Farm, now living in America, had purchased a plot in the cemetery in 2007 and was asking whether her sister could purchase an adjacent plot

**DECISION:** After due discussion, it was agreed that the former resident's sister's links with the village were too tenuous and that the request should be refused

There was a short debate about the cemetery fees, which had not been reviewed for a number of years

**ACTION:** It was agreed that the Clerk should do some research into local fee rates and that the matter should be discussed at September's meeting [Later in the meeting Councillor Sanders undertook to provide the Clerk with cemetery fees charged by Tavistock Town Council]

### 9.4 **Emergency Plan (David)** – The annual reminder about sand and sandbag requests had been received. No action to be taken

### 9.5 **Parish Plan** - Meeting still to be organised

### 9.6 **Parking Sub-Group (Gregg)** - Gregg, Paul and Dave Openshaw (Fox Tor Café) had met with Ally Kohler from DNPA to discuss their report and its recommendations. Ally had listened interestedly to the case for reducing the proposed charges and had taken an action to check whether a DNPA members' vote was needed if the charges were to be reduced [Later in the meeting, Councillor Sanders confirmed that a members' vote would be needed]

## 10. Reports from Meetings with Other Groups

### 10.1 **Speedwatch Meeting (David)**

David and the Clerk had attended a meeting that day to discuss the set up of a multi-Parish Speedwatch group. The decisions that needed to be taken for this exercise would be the responsibility of the Southern Link Committee. It had been learned that equipment would be provided free of charge and that each Parish would need to provide six volunteers, who would be vetted by the Police and then covered by its insurance.

**Date 3 September 2012**

**Signature of Chair**

--	--

Gregg volunteered and David took an action to take the matter to the Neighbourhood Watch [Post-meeting note: notes from this meeting were sent to all Councillors a few days later]

## 10.2 Moor Trees WI Visit (Wendy S)

Wendy S said that, 15 or 16 people had taken part in the visit, despite the bad weather. The project would end next year and the planted area would be extended before then. Councillors asked for plans for the next stage to be presented at a Council meeting.

Moor Trees had applied for funding to carry out an archaeological dig on land on Two Bridges Road. The results of the funding request would not be known for two years

## 11. Correspondence

- 11.1 **Proposed Course for Councillors** – Councillors supported the proposal by the Devon Association of Local Councils to bid for funding to provide local council training in various aspects of the Localism Act
- 11.2 **QEI Fields in Trust** – the playing field in Princetown is eligible for this, although funding has been awarded by Sported. The Clerk is following this up
- 11.3 **Consultation on Parish Council Payments** – This consultation proposes the removal of the statutory rule requiring cheques and other orders for payment of money by Parish Councils to be signed by two Councillors. The closing date for comments on the consultation is 11 September. Parish Councils will not be obliged to implement any changes to their method of making payments if/when the law comes into effect
- 11.4 **DNPA Elections** – Bill Hitchins and Maurice Retallick were re-elected as Chair and Deputy Chair respectively of the Authority. Helen Jenny and James McInnes were elected Chair and Vice Chair respectively of the Authority's Development Management Committee

## 12. Financial Management

### 12.1 Summary for July

<b>Payments made</b>			
	Ref 632	M J Druett – grass cutting	£165.00
	Ref 633	Duchy of Cornwall – hire of Community Centre	£30.00
	Ref 634	M J Williams – litter picking	£52.69
	Ref 635	A D Inman – Clerk's expenses	£38.34
<b>Receipts</b>			
	Ref 631	Jubilee donations, minus costs	£140.87
	Ref 636	Sale of mugs	£42.00
<b>Balance in bank 31 July</b>			£14,711.71
<b>To Receive</b>			
<b>To pay</b>			
	Ref 637	M J Williams – litter picking	£52.69
	Ref 638	P Turnbull – Fire & Rescue donation for open day	£25.00
	Ref 639	M J Druett – grass cutting	£400.00

- 12.2 **Unpaid cheque** – this had been resolved by the Postbridge Village Hall Committee, and the cheque should be presented for payment imminently
- 12.3 **Devon Association of Local Councils AGM** – the Clerk requested permission to attend the event, which would be held on 6 October and would cost £20. This was agreed

Date 3 September 2012

Signature of Chair

--

### 13. Planning Applications

13.1 The following planning applications were received in July

DNPA Ref. & Applic. Type	Description	Location	Comments
12/0440 Full PP	Conversion of remaining part of existing building to provide extension to manager's accommodation and new holiday cottage	Lydgate House Hotel Postbridge	With Councillors for comment
12/0429 Full PP	Siting of ground-mounted solar panels	3 Mine Cottages Whiteworks	The previous application (12/0290) had been withdrawn as it had been submitted on the wrong form. The new application had changes to the mountings to avoid damage to the ground, in the event of archaeological survey, and the panels were changed to black frames and non-reflective glass This was supported
12/0424 Full PP	Erection of detached garage/store, and part single and part two storey side and rear extension	Clapper Cottage Believer	Supported
12/0368 Full PP	Conversion of basement rooms into three flats including replacing windows and doors and providing a courtyard enclosure for bins and bike stand	Grosvenor House Barrack Road Princetown	Supported
12/0335 Full PP	Erection of a new dwelling	Land adjacent to Duchy House, Princetown	Granted: Work to start within three years Roof to be of approved natural slate and fixed by nailing Joinery plans to be approved by DNPA and retained thereafter Drainage to keep surface and foul water separate
12/0309 Full PP	Installation of two dish antennae	Arqiva Transmitting Station North Hessary Tor Princetown	Granted: Dish antennae to be removed when redundant
12/0304 Full PP	Replacement garden shed	43 Believer Close Princetown	Granted: Work must start within 3 years

Date 3 September 2012

Signature of Chair

--

DNPA Ref. & Applic. Type	Description	Location	Comments
12/0300 Full PP	Renewal of 09/0146 Demolition of existing barn/dairy and replacement with stable block	Wydemeet Hexworthy	Granted: <ul style="list-style-type: none"> <li>• Work must start within 3 years</li> <li>• No work to take place between 1 March and 31 July without DNPA consent</li> <li>• Trees shrubs and hedges to be protected before works start. No storage, deposit, tipping, placing of materials, soil, spoil or other matter, no parking or movement of vehicles or trailers, no erection or siting of buildings or structures, no excavation or raising of ground levels and no disposal of water or other liquid. No fires to be lit within 20m of protected areas without LPA consent</li> </ul>

#### 14. Urgent Matters at the Chair's Discretion

Nothing to report

#### 15. Any Other Business

- 15.1 Councillor Sanders said that the report on DNPA's review of its Visitor Centres was due out shortly
- 15.2 Councillor Sanders urged members to respond to two consultations currently being undertaken by WDBC. They were;
- Council tax reform – the link is [www.westdevon.gov.uk/ctsupport](http://www.westdevon.gov.uk/ctsupport)
- WDBC service delivery - the link is <https://www.surveymonkey.com/72QLHH5>

### PUBLIC SESSION

**Princetown Public Transport** – Councillor Rose had an action to speak to Councillor Sanders about access to the Community Bus Scheme and Ring and Ride (non-disabled) in Princetown. Item carried forward in Councillor Rose's absence

#### Next Meeting

There being no further business, the meeting closed at 9.03 pm

The next Parish Council meeting will be at **7.30 pm on Monday 3 September 2012** in the **Community Centre, Princetown**

Alison will chair the meeting

Emma gave her apologies

**Date 3 September 2012**

**Signature of Chair**

--	--

**List of Sub-Committees and Groups**

**Parking Sub-Group** – Gregg, Paul

**Parish Emergency Group** – Cliff, Wendy S, Paul

**Parish Plan Sub-Committee** – Alison, Val, Wendy S

**Date 3 September 2012**

**Signature of Chair**

--