

**DARTMOOR FOREST PARISH COUNCIL**  
**Minutes of the Council meeting held on Monday 3 September 2012**  
**in the Community Centre, Princetown at 7.30 pm**

**Present**

**Princetown**  
 Gregg Manning  
 Les Parr  
 Cliff Palmer  
 Wendy Stones  
 David Worth

**Postbridge**  
 Val Greatrex  
 Wendy Watson

**Hexworthy/Huccaby**  
 Alison Geen (Chair)

**Apologies**

**Princetown**  
 Emma Derham  
 Paul Turnbull

**Postbridge**

**Hexworthy/Huccaby**

**Absent without Apology**

**Princetown**  
 None

**Postbridge**  
 None

**Hexworthy/Huccaby**  
 None

**In Attendance**

Councillor Philip Sanders (DCC, for part of the meeting)

There was one member of the public present

**A G E N D A**

1.	To receive apologies
2.	Report from Beat Manager
3.	To accept the minutes of the meeting held on 6 August
4.	Matters arising from the previous meeting and not on the Agenda
5.	Cemetery fees
6.	Community Centre & Youth Club
7.	Repairs & maintenance
8.	Update on Highways jobs
9.	Reports from Committees
10.	Reports from meetings with other groups
11.	Correspondence
12.	Financial management
13.	Planning applications
14.	Urgent matters at the Chair's discretion
15.	Any other business

**1. Apologies**

There were apologies from Emma and from Paul

**Date 1 October 2012**

**Signature of Chair**

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## 2. Report from Beat Manager

No-one from the Police had been able to attend. PC Dave Pickles had sent the following report on 29 August:

*“Attempted Quad bike theft two days ago from a Postbridge farm. The bikes are not being properly secured in spite of their value and this being a regular crime locally.*

*Ways in which the public can help local agencies prevent the worst excesses of raves was publicised via TV/newspapers and radio recently. No information yet as to what Forestry have decided in terms of preventing car access to their sites.*

*There was a recent scam call where an elderly lady was called from outside the country by someone persuading her to buy pre payment vouchers, then to return and give him the payment code- the reason given for this is that if she could pay them £150 then she could collect a multi thousand pound prize, which didn't exist. Fortunately this was brought to Police attention by the retailer before she paid out the money.*

*We are getting calls about two youngsters flashing laser pens into Princetown houses. Any information would be welcome.”*

Wendy S said that there had been a case of an egg being thrown at a car

## 3. Minutes of the previous meeting

The minutes of 6 August were agreed as a true record and signed by the Chair

## 4. Matters arising from the previous Meeting

4.1 **Grant for Hexworthy seat** – The application for a grant of £400 from the “Celebrating your Community” Fund to inscribe a bench as a memorial for the Queen’s Jubilee and to improve the pathway to the Victoria Jubilee cross had been successful. This was the first award to be made from this funding round

4.2 **Reduction in Street Lighting Times** – Emma had asked for her opposition to this to be minuted

## 5. Cemetery Fees

The Clerk distributed a table showing comparative fees for three similar Parish Councils and for Tavistock Town Council  
**DECISIONS:** After reviewing the table provided, Councillors agreed that fees should be as follows;

	Interment of cremated remains	£50	No change
	Purchase of cremation plot	£50	Not previously specified
	Purchase of burial plot, including deed of assignment	£108	Previously £58
	Interment of coffin	£100	No change
	Erection of headstone	£50	Previously £20
	Interment of stillborn infants and infants dying within five years	£0	Previously interment of stillborn infants and infants dying within first year
	Fees for former Postbridge residents	150%	Previously as for residents
	Fees for non-Postbridge residents	200%	Previously as for residents

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Signature of Chair

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The definition of a "Postbridge Resident" was agreed as someone who, at the time of his/her death;

Resided in a property within the Postbridge boundary

Or had been hospitalised from a property within the Postbridge boundary

Or had moved to a residential home from a property within the Postbridge boundary

[**Post-meeting note:** The Clerk was advised subsequent to the meeting to add a statement that the Parish Council would consider applications for variations/exceptions to the residency rules on an individual basis. A statement to this effect has been incorporated into the new Fee list]

All changes to come into effect immediately

## 6. Community Centre and Youth Club (Wendy S)

### 6.1 Community Centre

Gregg raised two points from the minutes of the latest Trustees' Board meeting;

- The Pre-School had been asked about sharing the cost of acquiring CCTV for the Centre, and had stated that this was a *possibility*. The Board meeting minutes implied that the Pre-School had agreed to the sharing of costs
- There is a standard procedure to be followed in order to effect a change of Licensee, it is not simply a case of removing the person in post

The next Trustees' meeting would be held on 6 September, with the AGM on 13 September

### 6.2 Youth Club

Paul Dobbie, the former DCC Youth Worker continued to be elusive and was known to be working for Stonehouse Play Space, and reporting to Adrian Kemp. There was still no accurate information available regarding the payment of outstanding bills for the Pavilion.

Wendy S said that she had resigned as Chair of the Youth Club as she found the existing situation frustrating and annoying. She had had an informal meeting with Adrian Kemp who was disappointed about her resignation, but was very supportive, saying that he had funding in place and the Youth Club could re-open in the autumn

**ACTIONS:** It was agreed that the following actions should be taken;

- Paul Dobbie to be removed as a cheque signatory (Wendy, with Heather Stanley, the Treasurer)
- Establish the current situation with regard to payment of utility bills (Wendy, with Heather Stanley)
- Investigate with the Duchy the possibility of changing the locks to bring access to the Pavilion under control (Clerk)
- A more detailed meeting to be held with Adrian Kemp (Wendy)

## 7. Repairs & Maintenance

7.1 The Hexworthy notice board was now painted and would be erected soon

7.2 Paint is required for lettering on the war memorial. This to be paid for by the Parish Council on presentation of a VAT receipt

7.3 Potholes in DNPA car park Princetown need attention

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Signature of Chair

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## 8. Update on Highways Jobs

### 8.1 **New Jobs**

Potholes in Postbridge outside "Beechwood"  
 Potholes outside the Warren Inn  
 Large puddle forming on the pavement outside Fox Tor café, near the Two Bridges Road sign  
 The road in Long Plantation needs attention; ownership/responsibility to be established

### 8.2 **Existing Jobs Outstanding**

Alison had reported weather damage on the B3357 approaching Dartmeet using Highways' "pothole" website, but this work was still outstanding

## 9. Reports from Committees

### 9.1 **School (Wendy W)**

No report from the school as term had not yet started.

Wendy S said that the 10 day craft exhibition had been a great success, with 1,200 visitors through the door and a donation of £1,650 going to the school

There would be a 3 day exhibition over half-term, from Wednesday 31 October to Friday 2 November

### 9.2 **Play Area (Cliff) -**

Cliff said that his inspection that day had not found any problems to report. The sign at the top of the play area still needed attention

Les had gained agreement to use a local resident's digger to help with improvement of the main entrance. The work was yet to be done

### 9.3 **Cemetery (Val)**

The purchase of a plot by the sister of someone who had already done so had been reconsidered in the light of additional information, which was that the sister had been a resident of Penlee Farm during the war. This meant that the residency for both sisters was the same and refusal would be inconsistent

**DECISION:** To avoid inconsistency, it was agreed to overturn last month's decision and to allow purchase of a second plot

Dave Fisher (who was present as a member of the public) said that he would carry out a memorial safety inspection as soon as possible

### 9.4 **Emergency Plan (David) – Nothing to report**

### 9.5 **Parish Plan - Meeting still to be organised**

### 9.6 **Parking Sub-Group (Gregg) -**

Alison Kohler, DNPA's Director for Sustainable Communities, was due to present the Sub-Group's charging proposals to the Members' meeting on 5 October

<b>Date 1 October 2012</b>	<b>Signature of Chair</b>

A resident had asked for double yellow lines to be painted on Plymouth Hill to alleviate parking problems

**DECISION:** It was agreed that the resident should be asked to canvass opinion on this proposal and present a petition and map to the Parish Council for consideration

## 10. Reports from Meetings with Other Groups

- 10.1 **Speedwatch** - David and Mike Fitzpatrick had volunteered to take part in the proposed Speedwatch exercise

## 11. Correspondence

- 11.1 **Tour of Britain Cycle Race** – DNPA was organising a bus for VIPs to be at Merrivale to see the riders go past on 15 September. Transport to/from Princetown was to be laid on. Wendy S said that she would like to take up the invitation

- 11.2 **Proposal for Duchy Square** – A Director of Dartmoor Partnership was seeking support from the Parish Council for a bid that would see the building set up as a Rural Enterprise Hub and had provided a diagram to explain the possible groups and organisations that might use the Hub. Councillors reviewed the diagram and discussed the proposal

**DECISION:** It was agreed that the proposal appeared to present competition to some of the existing local businesses and organisations. Accordingly, Councillors did not feel able to support the proposal, based on the limited amount of information available to them at the current time. They asked that the Council should be kept up to date with events

## 12. Financial Management

- 12.1 **Summary for August**

<b>Payments made</b>			
	Ref 637	M J Williams – litter picking	£52.69
	Ref 638	P Turnbull – Fire & Rescue donation for open day	£25.00
	Ref 639	M J Druett – grass cutting	£400.00
<b>Receipts</b>			
<b>Balance in bank 31 August</b>			£14,236.02
<b>To Receive</b>			
	Ref 640	Santander share dividend	£9.32
<b>To pay</b>			
	Ref 641	M J Williams – litter picking	£52.69
	Ref 642	Audit Commission fee	£480.00

- 12.2 **Audit of Accounts** – the audit had been completed without problems. Notice of the completion would be posted shortly

- 12.3 **Lloyd's Branch Closure** – the two branches in Tavistock are part of the portfolio being offered for sale to the Co-operative Bank. This means that the nearest branch will be in Plymouth. A suitable alternative will be sought

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Signature of Chair

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### 13. Planning Applications

13.1 The following planning applications were received in August

<b>DNPA Ref. &amp; Applic. Type</b>	<b>Description</b>	<b>Location</b>	<b>Comments</b>
12/0476 Full PP	Installation of wood pellet boiler to replace oil fired boiler	Princetown Primary School	Support the principle but believe that the proposed site for the boiler room, plus its flat roof and tempting chimney would provide an easy target for vandals
12/0470 Outline PP	Erection of three dwellings	Tyrwhitt House Tavistock Road Princetown	Objections on the grounds of insufficient parking and a lack of identified need for such housing in Princetown
12/0440 Full PP	Conversion of remaining part of existing building to provide extension to manager's accommodation and new holiday cottage	Lydgate House Hotel Postbridge	Objections on the grounds of insufficient evidence of need for holiday accommodation and larger manager's quarters. Barn will be needed if adjacent fields are brought back into use
12/0435 Full PP	Erection of single storey rear extension with conservatory	4 Plymouth Hill Princetown	Supported
12/0368 Full PP	Amendment to plans changing the style of windows and doors in basement flats to match originals	Grosvenor House Barrack Road Princetown	Supported

### 14. Urgent Matters at the Chair's Discretion

- 14.1 WDBC land at Station Road is, again, being used as a general depot during road repairs. Water run-off is causing flooding at 10 Moorland View
- 14.2 David asked if any other Councillor might wish to lay the Parish Council's wreath at the memorial service in November. Wendy S said that she would be proud to do so, but would ask Paul and Emma before giving a definite answer
- 14.3 Coping stones are loose on the roof of the Chaplain's House. Clerk to send a letter to the residents
- 14.4 A second extension is being erected at a property in Bellever Close. A search for planning approval will be made
- 14.5 Dog bins are not being maintained in accordance with the service for which the Parish Council is paying. Clerk to contact WDBC
- 14.6 Parking is a problem on the corner of Station Road/Venville House. Clerk to contact Highways
- 14.7 Road outside the Fire Station to be hosed down to reveal yellow lines to assist with parking

### 15. Any Other Business

- 15.1 A resident has offered to carry out some litter picking in Princetown. Clerk to investigate insurance implications and storage of black bin bags for collection
- 15.2 Wendy S reported that all the newsletters had now been delivered and she thanked Les for his help in this matter
- 15.3 Work on the playing field is currently held up pending a funding shortfall being resolved

**Date 1 October 2012**

**Signature of Chair**

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**PUBLIC SESSION**

1. Two Forestry Commission properties, namely, Laughter Hole Farm and Bellever Farm, are lying empty and deteriorating. Clerk to send a letter asking for action to be taken
2. Ragwort containment is sub-standard. Clerk to send a letter to the Forestry Commission asking for action to be taken

**Next Meeting**

There being no further business, the meeting closed at 9.13 pm

The next Parish Council meeting will be at **7.30 pm on Monday 1 October 2012** in the **Forest Inn, Hexworthy**

David will chair the meeting

<b>Date 1 October 2012</b>	<b>Signature of Chair</b>

**List of Sub-Committees and Groups**

**Parking Sub-Group** – Gregg, Paul

**Parish Emergency Group** – Cliff, Wendy S, Paul

**Parish Plan Sub-Committee** – Alison, Val, Wendy S

**Date 1 October 2012**

**Signature of Chair**