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| **Job Opportunity****DALC Support Officer (maternity leave cover)**Some of our members will be aware that our support officer Cara is expecting her first child and will begin maternity leave this spring. Although a very exciting time for Cara, this does mean that the Association is looking for someone to provide cover whilst she is away.**Do you have the skills, experience and personal qualities necessary to provide superb, highly organised support to the Devon Association of Local Councils (DALC)?****Are you looking for a role that will enable you to fully utilise your talents in a forward thinking and supportive organisation committed to helping communities to help themselves?**This role would be perfect for an existing part-time clerk looking for more hours, or perhaps an assistant or deputy looking to expand their experience.  The role is 16 hours per week and is based in Exeter.  The salary is £10,799 per annum + benefits (pension, flexi-time, 25 days holiday pro-rata).For an application pack please email Carol Tompkins at carol@devoncommunities.org.uk**Closing date for applications: Friday 15th February 2015****Interviews will take place: Thursday 19th and Friday 20th February 2015.**For an informal chat about the role please contact Lesley Smith on 01392 248919 ext \*130. |

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