

**DARTMOOR FOREST PARISH COUNCIL**

**Minutes of the Council meeting held on Monday 4 April 2011  
in the Community Centre, Princetown at 8.00 pm**

**Present**

**Princetown**

Emma Derham  
Cliff Palmer  
Sarah Ruffles  
Paul Turnbull  
David Worth

**Postbridge**

Dave Fisher (Chair)

**Hexworthy/Huccaby**

Alison Geen

**Apologies**

**Princetown**

Gary Easton  
Wendy Stones

**Postbridge**

Wendy Watson

**Hexworthy/Huccaby**

None

**Absent without Apology**

**Princetown**

None

**Postbridge**

None

**Hexworthy/Huccaby**

None

**In Attendance**

Councillor Philip Sanders (DCC)  
PC Dave Pickles  
Serena Rouse (DNPA)

There were 4 members of the public present

**A G E N D A**

1.	To receive apologies
2.	Declarations of Interest
3.	To accept the minutes of the meeting held on 7 March 2011
4.	Matters arising from the previous meeting and not on the Agenda
5.	Play area development
6.	Community Centre & Youth Club
7.	Repairs & maintenance
8.	Update on Highways jobs
9.	Reports from Committees
10.	Report from Beat Manager
11.	Reports from meetings with other groups
12.	Correspondence
13.	Financial management
14.	Planning applications
15.	Urgent matters at the Chair's discretion
16.	Any other business

Date 9 May 2011

Signature of Chair

## 1. Apologies

There were apologies from Wendy W, Wendy S and Gary

## 2. Declarations of Interest

There were no interests to declare

## 3. Minutes of Previous Meeting

The minutes of 7 March were agreed as a true record and signed by the Chair

## 4. Matters arising from the previous Meeting and not on the Agenda

4.1 **Princetown Conservation Area** – The extension had been agreed by DNPA. The expanded area was as previously specified, apart from a small change to ensure that the whole of the Community Centre was inside the expanded area

4.2 **WDBC Arrears Collection** - Councillor Sanders said that the figures were still available on request  
ACTION: Councillor Sanders to find out who to contact to request the figures

4.3 **Active Villages Consultation** – Posters had been placed in Hexworthy, Postbridge and Princetown

4.4 **Community Right to Challenge**  
**Decision:** Councillors decided not to respond to this consultation

## 5. Play Area Development Group

The Duchy had been re-instructed to close the top entrance. This will not be completed until the danger of frost is past.

The phase 2 quote had been received from Sutcliffe. The cost for new swings (in main area and toddler area) and extra toddler equipment is £12,700. This would complete the original plan submitted for the Playbuilder grant

A Group meeting is to be called to discuss fund raising for phase 2 and arrangements for the official opening on the day of the Fete

## 6. Community Centre & Youth Club

The new Constitution was currently being drawn up

## 7. Repairs & Maintenance

The damage to the BT kiosk in Tavistock Road had been repaired

Dave F reported that, some years ago, the Parish Council had taken over the grass cutting of the piece of land opposite the village green at the Duchy's request

**Action:** Clerk to ask the Duchy for advice about repair of the Tavistock Road boundary wall to the area

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## 8. Update on Highways Jobs

### 8.1 **New Jobs**

Request from Postbridge resident for scheduled clearing of the stretch of the leat behind Lakehead Cottage

Councillors expressed concern that DNPA's intention to charge for parking in the Princetown car park would put even greater pressure on the parking spaces on the Tavistock Road

**Action:** Clerk to speak to Jo Rumble (DNPA) for an update on the Authority's plans to provide more spaces in the main car park

### 8.2 **Existing Jobs**

Clerk to progress the request to paint white lines outside Helena House on Tavistock Road

## 9. Reports from Committees

### 9.1 **School (Wendy W)**

Nothing to report in Wendy's absence

### 9.2 **Playground (Cliff)**

The Clerk had received a copy of the maintenance manual from Sutcliffe.

Action: Clerk to draft a standard form to be used to record the results of inspections and any actions taken

Cliff reported that the rope sheathing on one of the items of equipment had been burnt. In addition, a hole had been burnt in the matting beneath the zip wire. The latter had been reported to the Police (crime number JT/11/321)

### 9.3 **Cemetery (Dave F)**

Dave volunteered to continue to carry out the annual push test on the grave stones, even after his departure from the Council

### 9.4 **Emergency Plan (David W)**

See 11.1

## 10. Report from the Beat Manager

Dave Pickles reported that the situation in Princetown was fairly quiet, apart from a gang damaging the play area. He said there was a witness to the damage being carried out, but the person was unwilling to come forward for fear of reprisals

The Community Centre was also being targeted for damage

A female was on bail for stealing from a vehicle at Two Bridges

The annual Moorwatch multi-agency initiative would be starting shortly.

In Tavistock, the front office would close in early May. Work on the new Station would start shortly

Dave offered an apology to Mr Parr for the problems he and his family had experienced as a result of anti-social behaviour from a young boy in the village. Residents were asked to report any sightings of a young boy being seen out late

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## 11. Reports from Meetings with Other Groups

### 11.1 HMP Meeting with Governor 17 March (David W)

David said that the Government's Green Paper on prison reform had placed emphasis on the operation of resettlement schemes, and HMP Dartmoor was looking for work in the village that might be suitable. David asked whether Councillors felt that snow clearance would be suitable, and this was agreed

David said that he had also learned at the meeting that the last prison farm was to become a training settlement, working in conjunction with Bickleigh College

## 12. Correspondence

- 12.1 **Chargeable Waste** – A paper was distributed giving some detail about the charging for certain types of waste that were to be implemented shortly. More information could be found on the WDBC website [www.westdevon.gov.uk](http://www.westdevon.gov.uk)
- 12.2 **NPAPA results** – a summary was distributed of the report produced as a result of the recent performance assessment of DNPA
- 12.3 **Devon Libraries** – DCC is carrying out a consultation on usage of its libraries. Paper questionnaires were available in the library, and online questionnaires could be completed online at [www.devon.gov.uk/libraries](http://www.devon.gov.uk/libraries)
- 12.4 **Reduction in Verge Cutting** – WDBC has a contract with DCC to cut grass verges in the Borough. As part of general cost cutting measures, WDBC had informed DCC that verges would be cut only twice per year, instead of six cuts, which had been the norm. A copy of WDBC's letter informing DCC was distributed
- 12.5 **Litter bins in Princetown** – a resident had asked for more litter bins to be installed in the village, away from the tourist areas, which are already well served with bins. Several locations for bins were suggested by the resident  
**Action:** Clerk to email Councillors with the resident's suggested locations
- 12.6 **Other Correspondence** – the following had also been received:
- DNPA monthly meeting – papers for 1 April meeting
  - Sex Establishment Licensing Policy – WDBC consultation
  - South West Ambulance Service – latest newsletter

## 13. Financial Management

### 13.1 Summary for March

<b>Payments made</b>	Ref 523	Review of play area design - Playbrokers	£240.00
	Ref 524	Grass cutting advert – Tavistock Times	£97.20
	Ref 525	Litter picking – M J Williams	£50.27
<b>Receipts</b>	Ref 526	Play area scrap metal	£81.00
	Ref 527	Santander dividend	£7.92
	Ref 532	DCC Playbuilder grant	£35,000.00
<b>Balance in bank 31 March</b>			£40,658.07
<b>To Receive</b>			
<b>To pay</b>	Ref 533	Duchy – half-year rent	£30.00
	Ref 534	Duchy – hire of hall	£10.00

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	Ref 535	DALC – annual subscription	£212.80
	Ref 536	M J Williams – litter picking	£51.39
	Ref 537	Sutcliffe Play SW – play area equipment	£40,100.33
	Ref 538	WDBC – NNDR for cemetery	£46.76

- 13.2 The payments to DALC and Mr Williams are increases on last year, but are as per the agreed budget
- 13.3 The payment for the NNDR to WDBC was budgeted as no change, but has been increased by £10 for the full year
- 13.4 **Duchy Rent Review** – The Duchy proposes to increase the rent from £50 per year to £60 per year, which is the first rise since the Parish was created in 1994  
**Action:** Check the need for the piece of land opposite the village green to continue to be maintained by the Parish Council
- 13.5 **Payment of the Parish Clerk** – Arrangements for the new method of payment are being made. The Parish Council will be responsible for paying the PAYE and employer's NI to HMRC. South Hams payroll services will be responsible for gross to net calculations and end of year actions

#### 14. Planning Applications

- 14.1 The following planning application correspondence was received in March

DNPA Ref. & Applic. Type	Description	Location	Comments
11/0033 DPP	Installation of photovoltaic cells on roof	Fire Station	Granted: Work to start within three years

- 14.2 **Shed at Bellever Youth Hostel** – Dave F had checked this out and confirmed that the shed had gone  
**Action:** Clerk to inform DNPA
- 14.3 **DNPA Development Management Committee** – papers for the meeting on 1 April had been received

#### 15. Urgent Matters at the Chair's Discretion

- 15.1 The Clerk and Councillors thanked Dave F for his excellent Chairmanship over very many years and wished him well in his "retirement"

#### 16. Any Other Business

- 16.1 **Park Ranger Report** – Serena said that DNPA was one of the agencies involved in Moorwatch. Rangers receive information from other agencies, provide information leaflets to members of the public and maintaining vigilance when on the moor. Public right of way work was being completed. This was mostly drainage work, with Woodville Avenue being on the list for attention.

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**PUBLIC SESSION**

## 1. Councillor Sanders reported:

- There had been no shift in policy regarding DCC's cutbacks on bus timetables. Residents were now looking for local alternatives rather than fighting the inevitable
- DNPA's organisation re-structure was now complete for this financial year
- Devon and Somerset County Councils were submitting a joint bid for "Super Fast" broadband

## 2. Councillor Sanders asked whether the Duchy's plans for additional housing in Princetown adhered to DNPA's principal of 50/50 affordable/market rate properties. It was noted that the plans for outline planning permission predated DNPA's 50/50 principal

**Next Meeting**

There being no further business, the meeting closed at 9.07 pm

The next Parish Council meeting will be at **7.30 pm on Monday 9 May 2011** in the **Community Centre, Princetown**

Date 9 May 2011	Signature of Chair