

Dartmoor Forest Parish Council



Grant Application Form

1. Name of Organisation	ST. RAPHAEL'S CHURCH, HUCCABY
2. Nominated Contact Name, and Position	MRS GILLIAN PARKER CHURCH WARDEN
3. Address, Telephone Number and Email of Nominated Contact	THIMBLE HALL HEXWORTHY, YELVERTON PL20 6SD 01364 631 507 gillian.parker@btinternet.com
4. Registered Charity Number	N/A
5. Amount of grant requested	£750
6. Purpose of Grant Funding	TO PREVENT RAIN WATER LEAKING INTO THE CHURCH VESTRY BY REMOVING WINDOWS ABOVE VESTRY AND REPLACING LEAD SEALS
7. Total cost of the project/activity. Details of any other grants or funding applied for or received.	£1080 INCLUDING VAT APPLICATION MADE TO WIDECOMBE FAIR COMMITTEE
8. Month & Year the money will be spent	REPAIRS TO BE COMPLETED AS SOON AS POSSIBLE IN 2015
9. Who will benefit from the project? How many are residents in Dartmoor Forest? What age groups are catered for?	THE CHURCH HAS A SMALL, REGULAR CONGREGATION BUT 40-50 PEOPLE ATTEND HARVEST AND CAROL SERVICES. THE CHURCH HAS MANY VISITORS FROM ACROSS THE WORLD WHO GO ON TO OTHER LOCAL FACILITIES AND PART OF DARTMOOR

Continue on a separate sheet if necessary

Supporting Information

Supporting Information	Enclosed
The organisation's written constitution or equivalent document detailing its aim and purpose	N/A
The Project Management Plan or equivalent document providing details of the project	N/A
The organisation's accounts for the previous year or a detailed budget and business plan	✓
Details of all costs anticipated and all sources of funding and any conditions attached	✓
Any other relevant documentation (please specify)	✓

[If you need assistance in completing the application form or compiling the supporting information please contact the Parish Clerk.]

Signed Gillian Parker Position CHURCH WARDEN
 Name GILLIAN PARKER Date 4TH FEBRUARY 2015

Thimble Hall
Hexworthy
Yelverton
PL20 6SD
7th February 2015

Tel: 01364 631507

Email: Gillian.parker@btinternet.com

Dear Nigel,

Application for grant for St Raphael's Church, Huccaby

Last year the Parish Council was kind enough to provide a grant towards some urgent repairs and maintenance. Whilst I am pleased to report that we were able to carry out the repairs to the wooden dais on which the altar stands, inevitably the job turned out to be much bigger than initially planned for!

Once some of the rotten floorboards and carpets were lifted, we found that the supporting beams were also rotten. A combination of poor ventilation and woodworm had taken their toll over the years.

Consequently, the beams and most of the floorboards had to be replaced and everything, including the altar, was treated for woodworm. The ventilation was improved by clearing the accumulated rubbish from the existing vents and some additional vents installed. My husband then undertook all the re-painting to save some cost to the church.

That work plus some repairs to the chimney cost us £2,500 which has made a considerable hole in our finances.

We have yet to resolve the vestry's leaking roof which requires removing the windows above the vestry and fitting welded and chased lead flashing. We have been quoted £1080 including VAT for this.

Originally, we were planning on having the wall behind the altar re-plastered but professional advice is that this would be a waste of money because of the damp that is now inherent due to the external rendering.

It is my intention to explore the possibility of removing the internal plaster and having the wall re-pointed. We have a quote for the work, but given the listed status of the building I have some consultation work to undertake which will take time. In any case we will have to raise the money to undertake the work.

The running costs of the church are in the region of £2,600 per annum and although our visitors are very generous, our annual income, without any grants, is also around £2,600. Therefore any repairs and maintenance have to be paid for out of our

'capital' which is now quite limited. We also have a quinquennial inspection due in 2016 which will also deplete our reserves.

Any commitment that the Parish Council could make towards sealing the Vestry roof in the coming financial year, would be very much appreciated and we look forward to hosting your meeting in the summer.

Yours sincerely,

Gillian Parker
Church Warden

**Fund Balances
October 31, 2014**

	Holne Church Charity	Perpetual Endowment	Expendable Endowment (General)	Churchyard & Graves	Fabric	War Memorial	Pulpit	Huccaby General	Holne General	Total
Investments at 1 Jan 2014		17,368.59	65,646.13		0.00				11,847.19	94,861.91
Retained Income at 1 Jan 2014	18,012.28			0.00	634.73	527.05	2,479.31	6,001.56	66,175.52	93,830.45
Income				390.00	613.88	46.56	336.44	4,452.59	12,772.30	18,611.77
Expenditure				(700.00)	(7,071.00)		(7,167.97)	(3,097.75)	(12,178.08)	(30,214.80)
Fund Transfers	(5,822.39) (4,494.40)			310.00	5,822.39				(310.00) 4,494.40	0.00 0.00
							4,352.22		(4,352.22)	
Balance at 31 October 2014	<u>7,695.49</u>	<u>17,368.59</u>	<u>65,646.13</u>	<u>0.00</u>	<u>0.00</u>	<u>573.61</u>	<u>0.00</u>	<u>7,356.40</u>	<u>78,449.11</u>	<u>177,089.33</u>

Designated to: Pulpit Reserve 647.78
10,000.00

Represented by:
Investments 94,861.91
Bank Balances 82,227.42
177,089.33

* £7,356 less £2,500 for wooden dais repairs
= £4,856 approx

Income

	2014 To 31 Oct	2013 To 31 Oct	2014 Estimate	2013 Actual
Hoine General Fund Income				
Covenants	2,695.00	2,695.00	3,140	3,140
Envelopes	2,138.00	2,365.60	2,600	2,891
Income Tax Refund	852.80	801.28	1,750	1,746
Collections	862.58	500.80	1,000	607
Donations	444.30	623.83	500	640
Legacy	0.00	5,000.00	0	5,000
Fund Raising	551.11	311.90	800	786
Wedding Fees	0.00	706.00	0	706
Funeral Fees	724.00	21.00	725	21
Investment Income	4,504.51	4,546.09	5,400	5,446
	<u>12,772.30</u>	<u>17,571.50</u>	<u>15,915</u>	<u>20,983</u>
Huccaby General Fund Income				
Collections	806.73	346.80	900	471
Donations	2,070.07	1,811.29	2,200	1,921
Income Tax Refund	557.38	136.82	560	137
Grant	1,000.00	700.00	1,000	700
Investment Income	18.41	21.82	25	28
	<u>4,452.59</u>	<u>3,016.73</u>	<u>4,685</u>	<u>3,349</u>
Chuchyard Fund Income				
Covenants	60.00	180.00	60	220
Income Tax Refund	30.00	25.00	30	55
Grant	300.00		300	
	<u>390.00</u>	<u>205.00</u>	<u>390</u>	<u>275</u>
Fabric Fund Income				
Friends Net Income	425.00	140.28	440	500
Income Tax Refund	38.75	470.00	100	129
Investment Income	150.13	58.75	160	179
	<u>613.88</u>	<u>669.03</u>	<u>700</u>	<u>808</u>
Pulpit Fund Income				
Donation	327.00	10.00	330	10
Investment Income	9.44	11.73	15	15
	<u>336.44</u>	<u>21.73</u>	<u>345</u>	<u>25</u>

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Expenditure

	2014 To 31 Oct	2013 To 31 Oct	2014 Estimate	2013 Actual
Hoine General Fund Expenditure				
Quota	6,330.00	6,430.00	7,590	7,591
Clergy Expenses	683.10	824.40	900	824
Church Running Expenses				
Cleaning	240.00		390	
Electricity	144.52	144.25	170	144
Fire Extinguishers	78.87	66.28	80	66
Piano & Organ	45.00	100.00	100	100
Oil	1,655.17	1,287.38	2,500	1,287
Insurance	2,230.84	2,288.71	2,230	2,289
Minor Repairs	100.00	162.78	200	163
	<u>4,494.40</u>	<u>4,049.40</u>	<u>5,670</u>	<u>4,049</u>
Fund Raising Expenses		61.31	100	83
Organist Fees	80.00	225.00	200	225
Subscriptions & Expenses	82.58	105.36	200	225
Charitable Donations	508.00		750	744
	<u>12,178.08</u>	<u>11,695.47</u>	<u>15,210</u>	<u>13,742</u>
Huccaby General Fund Expenditure				
Quota	831.33	830.00	1,000	1,000
Clergy Expenses	89.70	78.00	90	78
Church Running Expenses				
Electricity	226.68	317.10	400	366
Fuel for Stove	12.00	87.61	100	109
Insurance	533.06	529.42	650	636
Fire Extinguishers	66.48	64.80	70	65
Minor Repairs	46.23	48.59	50	49
Admin Expenses	68.30	16.92	80	17
Fabric	1,223.97	17.99	1,225	314
Car Park		694.25		465
	<u>3,097.75</u>	<u>2,684.68</u>	<u>3,665</u>	<u>3,097</u>
Churchyard Fund Expenditure				
Routine Maintenance	700.00	672.35	900	872
Investigate Leat Blockages		700.00	50	700
	<u>700.00</u>	<u>1,372.35</u>	<u>950</u>	<u>1,572</u>
Fabric Fund Expenditure				
Tower and Cellar Access	2,975.00		2,975	
Architect's Fees	630.00		630	
Central Heating Time Clock	151.00		151	
Porch	3,315.00		3,315	
Notice Board Repair				140
DAC Observation		33.50		33
	<u>7,071.00</u>	<u>33.50</u>	<u>7,071</u>	<u>173</u>
Pulpit Fund Expenditure				
Faculty Fee	208.00		210	
Restoration Work	6,959.97	250.00	6,960	250
	<u>7,167.97</u>	<u>250.00</u>	<u>7,170</u>	<u>250</u>