

WEST DEVON BOROUGH COUNCIL

MEMBERS' CODE OF CONDUCT
GENERAL NOTICE OF REGISTRABLE
INTERESTS FOR PARISH & TOWN COUNCILS
2012/13

The Dartmoor Forest Parish Council adopted version 2 of its Members' Code of Conduct on 11 November 2014.

Important Notes:

- You must register in Part 1 of this Register all **Disclosable Pecuniary interests** that are:
 - Yours, and
 - Your spouse's, or
 - Civil partner's, or
 - Person with whom you are living as husband or wife
- You must register in Part 2 of this Register **all your other interests** as required by the Council's code of Conduct
- You must register both Disclosable Pecuniary Interests and any other interests within 28 days of whichever is the later of:
 - the date that the Council adopts a Code of Conduct
 - of your election, appointment or co-option on to the Council
- You must register, by writing and telling the Borough Council's Monitoring Officer, of any new interest (or change to any interest already registered) within 28 days of that new interest or change (there is an amendment form for this)
- You must notify the Monitoring Officer within 28 days of any interest disclosed at a meeting that is not already in the Register or already been notified to the Monitoring Officer
- The information that you provide on this form will be kept in a Register by the Borough Monitoring Officer which is required to be available for public inspection and will also be published on the Council's website

Sensitive Information:

- Where the Monitoring Officer agrees that any information relating to your interests is sensitive information then that information may be excluded from the public
- You must notify the Monitoring Officer in writing within 28 days of any change which means the information is no longer sensitive
- Sensitive information is defined as information whose availability to the public is likely to create a serious risk that any person may be subjected to violence or intimidation.

Notice of Interests

I (insert your full name)

a Member /Co-opted Member of Dartmoor Forest Parish Council

Give Notice below of those interests which I am required to declare under:

- The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and
- The Council's Code of Conduct.

I understand that in so doing I must also declare:

- In addition to **my own Disclosable Pecuniary Interests**, any Disclosable Pecuniary interest I am aware of that belongs to my **spouse or partner**, as defined in the Council's Code of Conduct (set out in part1 of this Register)
- My interests in relation to **any other interest** required by the Code and set out in Part 2 of the Register

Part 1	
DISCLOSABLE PECUNIARY INTERESTS	
<p>1 (a) Your Employment, Office, Trade, Profession or Vocation</p> <p>Please give details of:</p> <p>(i) every employment, job, trade, business or vocation you have, for which you receive any benefit or gain (i.e. profit, salary or benefit in kind) including a short description of the activity e.g. 'Accountant' or 'Farmer' and</p> <p>(ii) the name of any employer or body, firm or company which you own or in whose securities you have any beneficial interest.</p>	
<p>(i) Description of your employment, job, vocation, trade or business carried on for profit or gain</p>	

<p>(ii) Name of employer, body, firm or company by which you are employed or in which you are a partner or a remunerated Director or in whose securities you have a beneficial interest</p>	
<p>1 (b) Your Spouse or Partner's Employment, Office, Trade, Profession or Vocation</p> <p>Please give details of :</p> <p>(i) every employment, job, trade, business or vocation your spouse or partner has and of which you are aware, for which he or she receives any benefit or gain (i.e. profit, salary or benefit in kind) including a short description of the activity e.g. 'Accountant' or 'Farmer' and</p> <p>(ii) the name of any employer or body, firm or company which they own or in whose securities they have any beneficial interest.</p>	
<p>(i) Description of their employment, job, vocation, trade or business carried on for profit or gain</p>	
<p>(iii) Name of employer, body, firm or company by which your partner is employed or in which they are a partner or a remunerated Director or in whose securities they have a beneficial interest</p>	

2. Sponsorship

Please give details of any person or body (other than the Council) who has made any payment to you in respect of your election or any expenses you have incurred in carrying out your duties as a Councillor.

3 (a) Securities: Interests in Companies or other bodies

Please give details of any body which:

- (i) has (to your knowledge) a place of business or owns land in the Council's area and
- (ii) in which you have a beneficial interest in either :
 - a. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
 - b. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Note: It is not necessary to declare the nature or size of the holding, simply the name of the company or other body.

3 (b) Securities: Interests in Companies or bodies - your spouse or partner

Please give details of any body which:

- (iii) has (to your knowledge) a place of business or owns land in the Council's area and
- (iv) in which (to your knowledge) your spouse or partner has a beneficial interest in either :
 - a. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
 - b. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which your spouse or partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Note: It is not necessary to declare the nature or size of the holding, simply the name of the company or other body.

4(a) Contracts: for Goods, Works or Services with the Council

Please give details of any current, existing contracts for goods, works or services between:

- (i) the Council and
- (ii) you or
- (iii) any body, firm or company by which you are employed or which you own or in which you have a beneficial interest, as referred to at 3 above.

4(b) Contracts: for Goods, Works or Services between the Council and your spouse or partner

Please give details of any current, existing contracts for goods, works or services between:

- (i) the Council and
- (ii) your spouse or partner, or
- (iii) with any body, firm or company by which they are employed or which they own or in whose securities they have a beneficial interest, as referred to at 3 above.

5(a) Land and Licenses in the Council's Area

Please give the address or other description (sufficient to identify the location) of any land or property in the Council's area in which you have a beneficial interest, indicating whether you are the owner, lessee or tenant. You should include land in which you may have a licence (alone or with others) to occupy for a period of one month or longer.

You must include the land and house you live in and, for example, any allotments you rent or use.

5(b) Land and Licenses in the Council's Area belonging to your spouse or partner

Please give the address or other description (sufficient to identify the location) of any land or property in the Council's area in which you are aware that your spouse or partner has a beneficial interest, indicating whether they are the owner, lessee or tenant. You should include any land in which they may have a licence (alone or with others) to occupy for a period of one month or longer, such as (for example) any allotments they rent or use.

6(a) Corporate Tenancies: Land leased from the Council

Please give the address or other description (sufficient to identify the location) of any land leased or licensed from the Council by:

- (i) you or
- (ii) any body firm or company by which you are employed or which you own or in which you have a beneficial interest (specified at 3 above)

6(b) Corporate Tenancies: Land leased from the Council by your partner

Please give the address or other description (sufficient to identify the location) of any land that you are aware of that is leased or licensed from Council by:

- (i) your spouse or partner or
- (ii) any body firm or company by which they are employed or which they own or in whose securities they have a beneficial interest (specified at 3 above).

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Part 2

OTHER REGISTERED INTERESTS

7. Membership of Other Bodies

Please give details of your membership of, your connection with, or any position of general control or management in, any bodies in the categories listed below.

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|---|--|
| <p>a) Any Body or Organisation to which you have been appointed or nominated by the Council as its representative</p> | |
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<p>b) Any other body exercising functions of a public nature</p> <p>(e.g. County, Town or Parish Council; National Park Authority; Health, Police or Fire Authority or Quasi Autonomous Non-Governmental Body)</p>	
<p>c) Any body directed to charitable purposes</p> <p>(e.g., an Industrial and Provident Society or Charity)</p>	
<p>d) Any body whose principle purpose is to influence public opinion or policy</p> <p>(e.g. Political Party; Trade Union, Professional Association, Local Action Forum, Civic Society or Interest Group)</p>	
<p>e) Any other body which, in your view, might create a conflict of interest in carrying out your duties as a Councillor.</p>	

DECLARATION

I recognise that if I fail to comply with the Council's Members' Code of Conduct or:

- (i) omit any information that should be included in this Notice;
- (ii) give false or misleading information; or
- (iii) do not tell the Borough Monitoring Officer of any changes to this Notice or new interests I acquire (or those of which I am aware belong to my partner or spouse in relation to Disclosable Pecuniary Interests),

that may be a criminal offence and/or the matter may be referred to the Borough Council's Standards Committee for investigation.

Signed :

FOR MONITORING OFFICER USE ONLY

Received by: Date:

(Monitoring Officer / Deputy Monitoring Officer)